



**Lions Light Academy**  
Teacher & Volunteer Expectations

# Teacher & Volunteer Expectations

Authority, Clarity, and Support

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## Purpose & Role

Teachers and volunteers at Lions Light Academy (LLA) play a vital role in maintaining a safe, orderly, and Christ-centered learning environment.

This document clarifies expectations, authority, and responsibilities so that adults can lead confidently, consistently, and in alignment with LLA policies.

This document works in conjunction with: Code of Conduct; Student Safety & Emergency Plan; Escalation & Discipline Policy.

## Role Clarity

### Teachers

- Instruction and lesson leadership
- Classroom management
- Maintaining order and safety
- Enforcing LLA expectations consistently

### Volunteers / Parent Helpers

- Assisting with supervision
- Supporting transitions and activities
- Reinforcing teacher direction
- Escalating concerns rather than resolving independently

Volunteers do not override teacher authority.

## Authority & Boundaries

All teachers and supervising adults are authorized to correct behavior immediately, set clear boundaries, enforce classroom expectations, and temporarily remove a student from an activity or class when needed to maintain safety or order.

Behavioral issues should be escalated according to LLA's established escalation pathway.

## Supervision Expectations

- Actively supervise students at all times
- Maintain awareness during instruction and transitions
- Ensure students remain in assigned, supervised areas
- Follow LLA supervision guidance and ratios

## Classroom Management Expectations

- Begin classes prepared and on time
- Establish and communicate expectations clearly
- Address disruptions promptly and calmly
- Preserve instructional time by enforcing preparedness (including required assignments)

A structured environment supports both learning and grace.

## Assignment Preparedness

Teachers may require students to complete assigned work in advance of co-op instruction.

When required assignments are not completed, instruction may be impacted and concerns may be escalated according to LLA policy. Parents may be notified as appropriate.

This expectation protects lesson integrity and respects instructional time.

## Safety & Emergency Responsibilities

- Know and follow emergency procedures
- Follow direction from the Incident Lead during emergencies
- Assist with student accountability when directed
- Remain calm and supportive in emergency situations

## Communication & Escalation

- Communicate concerns clearly and professionally
- Escalate issues promptly rather than allowing patterns to develop
- Avoid addressing significant discipline issues independently without leadership involvement

## Professional Conduct

- Model respectful, faith-based behavior
- Use appropriate language
- Maintain appropriate boundaries with students
- Support LLA leadership decisions publicly and privately

## Training & Acknowledgment

- Teachers and volunteers will receive informal orientation and guidance
- All adults are expected to review and acknowledge LLA policies
- Ongoing clarification will be provided as the co-op grows